

Arizona Department of Transportation

Intermodal Transportation Division

206 South Seventeenth Avenue Phoenix, Arizona 85007-3213

Janet Napolitano Governor

Victor M Mendez Director

Debra R. Brisk Deputy Director

January 14, 2003

INFORMATION BULLETIN NO. 03-01

TO: ADOT Project Managers/Monitors, Resident Engineers

And Consultant Engineering Firms

FROM: **Engineering Consultants Section**

2003 ADOT PARKING PERMITS SUBJECT:

Please be advised that effective January 17, 2003, the Capitol Police will begin enforcing the new 2003 ADOT parking permit requirement for the ADOT's Phoenix Headquarters and for the facility at 2739 East Washington in Phoenix.

ADOT parking permits are now renewed on an annual basis. All previous permits should be discarded (old 2002 purple parking permits and the older blue permits).

To obtain a parking permit, please complete the attached form and either mailed or faxed to the following location as applicable:

ADOT STAFF:

CONSULTANTS:

Engineering Records Section

1655 West Jackson, Rm 175, Mail Drop 112F

Phoenix, Arizona 85007 Phone: (602) 712-7888 Fax No. (602) 712-3235

Engineering Consultants Section (ECS)

205 South 17th Avenue, Rm 293, Mail Drop 616E

Phoenix, AZ 85007 Phone: (602) 712-7525 Fax No. (602) 712-7424

Engineering Records will not be providing over the counter service for Consultant parking requests. All Consultant permit requests must be sent to ECS. The parking permit will be sent to you upon receipt of your completed form. If you have not received your permit in a timely manner, ADOT staff may call Engineering Records at (602) 712-7888 and Consultants may call Engineering Consultants Section at (602) 712-7525.

Permits are to be hung from the rear view mirror. Vehicles not displaying the 2003 ADOT parking permit are subject to citation.

If you should have any further questions, please feel free to call this office,

Susan Tellez, Contract Administrato

